



COUNTY OF MONROE INDUSTRIAL DEVELOPMENT AGENCY

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**MINUTES – GOVERNANCE COMMITTEE MEETING  
October 13, 2010**

Time & Place: 10:00am Monroe County Department of Planning & Economic Dev.,  
50 W. Main Street, Rochester, New York

Committee H. Stuart  
Members T. Mazzullo  
Present:

Committee R. Hurlbutt  
Members  
Excused:

Also Present: J. Seil – Executive Director

H. Stuart called the meeting to order. The Governance Committee reviewed the Governance Committee Charter adopted March 20, 2008 regarding the purpose and powers of the committee. The Governance Committee noted that there has been no change in board membership, and that the County of Monroe Industrial Development Agency remains in compliance with Section 2825(2) of the Public Authorities Law in that the Governance Committee is composed of independent members, and that the full board is independent.

The Bylaws and Policies of the County of Monroe Industrial Development Agency were reviewed and recommended changes will be reviewed by counsel.

H. Stuart noted ethics officers need to be appointed. S. Moore will be nominated at the next board meeting.

No contracts need to be reviewed.

A records retention policy will be recommended at the November board meeting.

Mission statement will be worked on as well as performance measurements are being drafted and will be recommended to board before March 31, 2011.

There being no further business, the meeting was adjourned.