



County of Monroe Industrial Development Agency

UPDATED BOARD MEETING AGENDA

March 17, 2020

12:00 p.m.

- A. Call Meeting to Order
- B. Approval of Minutes – February 25, 2020
- C. Local Labor Monitoring Report – February 2020 -
- D. Local Labor Exemptions Report – February 2020 –
- E. Financial Report – Gregg Genovese
- F. Applications for Consideration – Executive Director Liss
 - 1. ProAmPac Rochester LLC
 - 2. Indus South Union Street, LLC
 - 3. Fairview Hotel Group
 - 4. LeFrois Development LLC
 - 5. KRL Realty LLC
 - 6. 291 South Plymouth LLC
 - 7. Regional Distributors, Inc.
 - 8. Rochester Joint Schools Modernization Program, Phase II
- G. Project Modification – Executive Director Liss
 - 9. 1733 Ridge Road LLC

- H. Annual Organizational Matters –
 - 1. Review and Approval of 2019 Annual Report – Executive Director Liss
 - 2. Audit Committee Report – Chair Burr
 - 3. Approval of 2019 Financial Audit
 - 4. Finance Committee Report – A. Meleo
 - 5. Governance Committee Report – J. Popli
 - 6. Adopt/Re-adopt policies
 - Compensation, Reimbursement & Attendance Policy
 - Code of Ethics Policy
 - Whistleblower Policy
 - Investment & Deposit Policy
 - Travel and Business Expense Policy
 - Disposition of Property Policy
 - Procurement Policy
 - Defense and Indemnification Policy
 - Record Retention Policy
 - Public Participation Policy
 - Local Labor Policy
 - Freedom of Information Law Policy
 - Internal Controls & Financial Accountability Policy
 - Extension of Credit Policy
 - Transparency & Accountability Policy
 - Real Property Acquisition Policy
 - Recapture, Suspension or Discontinuance of Financial Assistance Policy
 - Duties & Responsibilities of Board Members
 - Uniform Project Evaluation Policy
 - Annual Compliance Review Process and Procedure
 - Conflict of Interest Policy
 - Return and Distribution of Recaptured Benefits Policy
 - Sexual Harassment Prevention Policy
 - Sexual Harassment Complaint Form
 - 7. Re-adopt Bylaws
 - 8. Approve Mission Statement and Performance Measures
 - 9. Appointment of Committee Members and Re-Adoption of Charters
 - Audit Committee
 - Finance Committee
 - Governance Committee
 - Annual Compliance Review Committee
 - 11. Election of Officers
 - 12. Board Evaluation Summary
- I. Executive Director Liss – Discussion Items
- J. Chair Burr – Discussion Items
- K. Executive Session
- L. Adjourn Meeting

Next meeting: Tuesday, April 21, 2020 at Watts Conference Center at noon.