



**AGENDA – IMAGINE MONROE ANNUAL BOARD MEETING – March 20, 2018
Watts Building, 47 South Fitzhugh Street, Rochester, NY 14614 – 12:00 NOON**

1. Call meeting to order
2. Pledge of Allegiance
3. Approval of Minutes – Meeting of February 20, 2018 (p. 1)
4. Verified Exemptions (Local Labor Requirement Waiver): February 2018 - Brian Lafountain (p. 6)
5. Monitoring Report (Local Labor Requirement Compliance): February 2018 - Kevin Loewke (p. 7)
6. Executive Director Adair - Applications for Assistance
 - Sydor Instruments, LLC (p. 8)
 - Morgan Publisher Apartments, LLC (p. 34)
 - C & P Equities, LLC (p. 86)
 - 1733 Ridge Rd. LLC – SkyView on the Ridge (p. 114)
 - SWBR Architecture, Engineering & Landscape PC (p. 157)
7. Executive Director Adair
 - Annual Report
 - Officer Nominations (p. 175)
 - Re-Adopt Audit Committee Charter (p. 176)
Reappoint Audit Committee & Chair
 - Re-Adopt Finance Committee Charter (p. 180)
Reappoint Audit Committee & Chair
 - Re-Adopt Governance Committee Charter (p. 182)
Reappoint Governance Committee & Chair
 - Re-Adopt PILOT Compliance Review (p. 186)
Reappoint PILOT Review Committee & Chair
8. Audit Review – Randy Shepard, Bonadio Group (p. 189)
9. Audit Committee Report – Ann Burr
10. Finance Committee Report

11. Governance Committee Report – Jay Popli

Mission Statement and Performance Measures (p. 219)

Board Evaluation Summary

Approve/Re-adopt Bylaws (p. 223)

Approve/Re-adopt Policies:

1. Compensation, Reimbursement and Attendance Policy (p. 232)
2. Defense and Indemnification Policy (p. 233)
3. Disposal of Assets (p. 234)
4. Duties and Responsibilities Policy (p. 239)
5. Ethics Policy (p. 240)
 Appoint Ethics Officer
6. Extension of Credit (p. 243)
7. Freedom of Information Law (p. 244)
8. Internal Controls and Financial Accountability (p. 245)
9. Investment and Deposit Policy (p. 247)
10. Public Comment Period Rules of Procedure (p. 255)
11. Purchasing Policy (p. 256)
12. Record Retention Policy (p. 259)
13. Transparency & Accountability Policy (p. 260)
14. Travel Policy (p. 261)
15. Whistleblower Policy (p. 266)

12. Chair Burr – Discussion Items

13. Public Comments

14. Executive Session

15. Adjourn Imagine Monroe Meeting

The next scheduled meeting of the Agency will be held on **Tuesday, April 17, 2018, 12:00 noon** at the **Brighton Town Hall, 2300 Elmwood Avenue, Rochester, NY 14618**