



**DRAFT**  
**AUDIT COMMITTEE MEETING MINUTES**

Date & Place: December 18, 2018, Watts Building, 47 S. Fitzhugh Street, Rochester, NY 14614  
Present: A. Burr, G. Collins, T. Milne  
Absent: None  
Also Present: J. Adair (Executive Director), R. Finnerty, T. Meleo

There being a quorum present, the meeting of the Audit Committee was called to order by A. Burr as Chair at 11:30 a.m.

The draft minutes of the November 26, 2018 meeting were presented. On motion by G. Collins, second by T. Milne, all aye, the minutes were approved.

Executive Director Adair presented a revised proposal from EFPR Group for auditing services. After review and discussion, upon motion by G. Collins, second by T. Milne, all approved, the committee recommends the full board accept the proposal for a one-year period.

There being no other business to discuss, the meeting was adjourned at 11:37 a.m.

Minutes submitted by: Robin Finnerty