

March 20, 2018

Ann Burr  
County of Monroe Industrial Development Agency d/b/a Imagine Monroe  
50 West Main Street, Suite 8100  
Rochester, New York 14614

Dear Ann:

Industrial Development Agencies (IDAs), which are authorized under the Not-for-Profit Corporation Law fall under the Public Authorities Reform Act (PARA) definition if they are affiliated with, sponsored by, or created by a municipal government.

One of the specific requirements of the PAL is Section 2925, subdivision 6 that indicates:

“Each corporation shall annually prepare and approve an investment report which shall include the investment guidelines, as specified in subdivision three of this section, amendments to such guidelines since the last investment report, an explanation of the investment guidelines and amendments, the results of the annual independent audit, the investment income record of the corporation and a list of the total fees, commissions, or other charges paid to each investment banker, broker, dealer, agent, dealer and adviser rendering investment associated services to the corporation since the last investment report. Such investment report may be a part of any other annual report that the corporation is required to make.”

In discussions with the ABO, they have indicated that the annual financial statement audit does not satisfy the requirement above. Furthermore, the requirement extends to not only investments in the conventional sense, but all funds available for deposit in the organization, except for traditional checking and savings type deposits, or trustee directed investments in association with bond issuances. Certificates of deposits would qualify as investments under the regulations.

The complexity of the audit is based primarily on the nature of the organization's investments. Organizations with certificates of deposit or other non-complex investments may be able to satisfy the requirements by having an agreed-upon procedures review of its investment policy performed to ensure that the organization is in compliance with said policy.

171 Sully's Trail, Suite 201  
Pittsford, New York 14534  
p (585) 381-1000  
f (585) 381-3131

[www.bonadio.com](http://www.bonadio.com)

Since Imagine Monroe does not have investments that meet the criteria as defined above, there is no filing requirement for December 31, 2017.

We can assist you with the requirements of this legislation and provide the reports required to satisfy the objectives, going forward if necessary. As necessary, we can perform these concurrently with our annual financial statement audits at an estimated hourly basis. Please contact me to discuss the specifics of your needs.

Very truly yours,

BONADIO & CO., LLP

A handwritten signature in black ink, appearing to read "Randall R. Shepard", with a long horizontal flourish extending to the right.

By:  
Randall R. Shepard, CPA  
Partner

Cc: Jeff Adair, Executive Director