

**COUNTY OF MONROE INDUSTRIAL DEVELOPMENT AGENCY
d/b/a Imagine Monroe Powered by COMIDA**

RECORD RETENTION POLICY

Pursuant to the Bylaws of the County of Monroe Industrial Development Agency (the “Agency”), the Agency shall adopt the *Records Retention and Disposition Schedule MI-1*, issued by the State Archives, State Education Department, pursuant to Section 57.25 of the Arts and Cultural Affairs Law, and Part 185, Title 8 of the *Official Compilation of Codes, Rules and Regulations of the State of New York* as it applies to Economic/Industrial Development and Local Development Corporations (attached) and appoints the Agency Executive Director as Records Management Officer.

Approved and adopted this 16th day of November 2010.

Approved and adopted this 18th day of March 2014

Approved and adopted this 17th day of March 2015.

Approved and adopted this 21st day of March 2017.

Approved and adopted this 20th day of March 2018.

Approved and adopted this 19th day of March 2019.